

MEETING NOTICE

TO: Budget, Finance & Investment Committee
FROM: Joyce Ealy, Chairman
TIME: Thursday, September 10, 2009 – 5:30 P.M.
PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Insurance Report
 - A. Financial Report
 - B. Recommendation to Modify the Summary Plan Document Regarding Mental Health Parity.
 - C. Recommendation to Amend the 2010 Health Insurance Rate Structure for Option One Only
5. Request to Establish Flexible Benefit Account and Bank Account
6. Approve Agreement to Issue Tax Exempt Revenue Bonds by and between The Health and Educational Facilities Board of Rutherford County and Spring Valley Nonprofit TN, LLC not to Exceed \$7,500,000
7. Approve AT&T Business Network Service Contract Documents
8. General Fund Budget Amendments:
 - A. Juvenile Detention
 - B. Building Codes
9. Ambulance Service Fund Budget Amendment
10. Solid Waste/Sanitation Fund Budget Amendments
11. General Purpose School Fund Budget Amendments
12. Central Cafeteria Fund Budget Amendment
13. General Capital Projects Fund Budget Amendment/Development Tax Fund Budget Amendment
14. Other Business

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To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.

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cc: Commissioners
Ernest Burgess
Jim Cope
Teb Batey
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the August 6, 2009 meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report
3. The Finance Director will present the Fund Condition Report for the month ending August 31, 2009.
4. Insurance Report:
 - A. The Insurance Director will present the monthly Financial Report.
 - B. The Insurance Director will be requesting approval to modify the Summary Plan Document regarding Mental Health and Substance Abuse coverage. Earlier this year, legislation was passed as part of the stimulus bill to prohibit employers' health plans from imposing any caps or limitations on mental health treatment or substance abuse benefits that are not applied to medical and surgical benefits. The Mental Health Parity and Addiction Equity Act require similar benefits for mental health and substance abuse as those provided for medical.
 - C. The Insurance Director will be requesting to amend Option 1 of the 2010 health insurance rate structure. An alternative rate structure has been developed that is cost neutral to within 1% of the original approved investment. The new rate structure also keeps the rate steps consistent between Options 1, 2 and 3.
5. The Finance Director will be requesting to establish Fund 268, Flexible Benefit Account, and a bank account at Regions bank to provide funding for the unreimbursed medical claims and child care reimbursement from employees' deductions beginning January 1, 2010.
6. At the August meeting of the Rutherford County Board of Commissioners, a Resolution was adopted authorizing the issuance of tax exempt revenue bonds by the Health & Educational Facilities Board for the Spring Valley Apartments in an amount not to exceed \$7.5 million. A revised Resolution and Agreement will be presented for approval. The amount of the bonds remains the same at \$7.5 million.
7. The Information Technology Director will be requesting approval and authorization for the County Mayor to execute an AT&T Business Network Agreement and Letter of Authorization. There is a three-year commitment to get the lowest rate.
8. **General Fund Budget Amendments:**
 - A. The secretary at the Juvenile Detention Center has terminated employment, and the Director has hired an existing county employee with 10 years of experience resulting in a higher pay step. The Juvenile Detention Center Director will be requesting approval of the following budget transfer to provide additional funding for a pay grade 5, step 5 from a pay grade 5, step 2:

From: 101-54240-187 – Overtime Pay -	\$1,425
To: 101-54240-161 – Secretary -	\$1,420
101-54240-209 – Disability Insurance -	5
 - B. The Building Codes Director will be requesting approval of the following budget transfer to reclassify a clerical position to a Zoning Inspector at a pay grade 5, step 1 effective September 11, 2009:

From: 101-54510-162 – Clerical Personnel -	\$24,738
101-54510-191 – Board/Committee Fees -	45
To: 101-54510-106 – Deputies -	\$24,783
9. The Ambulance Service Director will be requesting approval of the following budget amendment to appropriate a \$6,000 contribution from Middle Tennessee Medical Center to provide funding for a scholarship for an EMT to attend Paramedic School:

Increase Revenue:	118-44570 – Contributions/Gifts -	\$6,000
Increase Expend.:	118-55130-524 – In-Service/Staff Development –	\$6,000

Explanation of Agenda Items (cont'd)

10. The Solid Waste Director will be requesting approval of the following budget amendment to provide a nominal amount of overtime for the recycling efforts at Haley Road:

From:	116-55732-147 – Truck Drivers -	\$1,500
	116-55732-201 – Social Security -	95
	116-55732-212 – Employer Medicare -	25
	116-55732-204 – State Retirement -	195

To:	116-55739-187 – Overtime Pay -	\$1,500
	116-55739-201 – Social Security -	95
	116-55739-212 – Employer Medicare -	25
	116-55739-204 – State Retirement -	195

11. **General Purpose School Fund Budget Amendments:**

The Director of Schools will be requesting approval to reallocate \$391,270 in budgeted eRate and Safe Schools revenue and \$41,316 in budgeted expenditures to the correct account codes that the state is using for 2009-2010 reporting. No new funds are being budgeted.

The Director of Schools will be requesting approval to move \$6,831,995 in state ARRA (Stimulus) funds to the new accounts that the state has established for these funds. The state is using part of its ARRA funds to fund the BEP and other programs that flow through the General Purpose School Fund budget.

12. The Director of Schools will be requesting approval of a budget amendment to recognize \$15,000 in revenue for the ARRA grant for cafeteria equipment that the system's cafeteria fund received and to appropriate the grant funds to replace old fryers at Smyrna Middle School with a combi oven.
13. The Finance Director will be requesting approval of a General Capital Projects Fund budget amendment to provide funding for the settlement of the Liles property and related legal fees totaling \$202,376. All properties related to the site for the planned Justice Center have now been settled. The amendment transfers \$49,282 from the Juvenile Detention Center/Correctional Work Center Project to the Justice Center Project. Additionally, the Finance Director will be requesting to appropriate \$94,600 from the Development Tax Fund to the Justice Center Project to provide the balance of the necessary funding to complete the settlement:

From:	Juvenile Detention Center/Correctional Work Center -	\$ 49,282
To:	Justice Center Project -	\$ 49,282

From Development Tax:

	125-39000 – Undesignated Fund Balance -	\$ 94,600
To:	125-99100-590 – Transfers Out -	\$ 94,600

14. Other Business